

**Board of Trustees  
Clean Water Management Trust Fund  
2728 Capital Blvd  
Room 1A224  
Raleigh, North Carolina 27604  
Monday, August 16, 2010**

*General Statute § 138A-15 mandates that the Chair inquire as to whether any Trustee knows of any conflict of interest or the appearance of a conflict of interest with respect to matters on the agenda. If any Trustee knows of a conflict of interest or the appearance of a conflict of interest, please so state at this time.*

**Philip A. Baddour, Jr., Chairman, Presiding**

- 8:30 am      A. Call to Order – Chairman Baddour**
- 1) Welcome
  - 2) Roll Call – Penny Adams
  - 3) Compliance with General Statute § 138A-15
  - 4) Revisions, additions, and adoption of the Agenda (**Action Item**)
  - 5) Please put cell phones on vibrate or off
  - 6) Review and approval of the transcripts of the June 2010 meeting of the Board of Trustees (**Action Item**)
  - 7) Recognize CWMTF Advisory Committee Members
- 8:45 am      B. Public Comments (Three Minutes per Person) – Chairman Baddour**
- 8:55 am      C. Executive Director’s Report – Richard Rogers**
- 9:25 am      D. Attorney General’s Report – Frank Crawley**
- 9:30 am      E. Administrative Committee Report – Committee Co-Chair Vaughan (Action Items)**
- 9:45 am      F. Chairman and Co-Chair Meeting, 2010 Allocation and Committee Funding Recommendations- Chairman Baddour**
- 10:00 am     G. Break**
- 10:20 am     H. Acquisition Committee Report – Committee Co-Chairs McGrady and Wright (Action Items)**
- 11:20 am     I. Review of 2010 Restoration, Stormwater and Greenway Applications: Scores and Groupings for Scope Development – Kevin Boyer and Nancy Guthrie (Information Item)**  
Staff will hand out and briefly review worksheets that list 2010 restoration, stormwater, and greenway applications, their scores, and other summary information from each application. Staff will also describe the basis for determining the subset of applications for which full scopes will be developed and the process for trustees to request that scopes be developed for additional applications. The board will consider 2010 restoration, stormwater and greenway applications for funding at the September meeting.
- 11:30 am     J. Discussion**

**11:40 am K. Personnel Committee Matter: Executive Director Evaluation – Committee Co-Chair Beane (Closed Session)**

**12:15 pm L. Adjourn**

**Administrative Committee  
(Trustees Beane & Vaughan, Co-Chairs; Brannon, Camp, Cragolin,  
Henderson, McGrady, Pate & Rascoe)  
2728 Capital Blvd  
Room 1A224  
Raleigh, North Carolina 27604  
Sunday, August 15, 2010  
AGENDA**

**Stan Vaughan, Committee Co-Chair, Presiding**

**12:30 pm E-A. Call to Order – Co-Chair Vaughan**

- 1) Welcome – Co-Chair Vaughan
- 2) Compliance with General Statute § 138A-15 – Co-Chair Vaughan
- 3) Revisions, additions & adoption of the agenda – Co-Chair Vaughan

**12:35 pm E-B. Request to Unencumber Funds – Christopher Fipps (Action Item)**

There are 8 closed projects (see project listing in supplemental materials) that have remaining funds available that can now be unencumbered. The total amount to be made available is \$989,025.54.

**Staff Recommendation:** Staff recommends unencumbering a total of \$989,025.54.

**12:40 pm E-C. Consideration of Proposed Final 2010-2011 Budget – Richard Rogers and Christopher Fipps (Action Item)**

At the June 14, 2010 meeting, the Board of Trustees adopted a draft administrative budget for FY 2010-2011 with the understanding that a final budget would be presented for their consideration at the August meeting.

The NC General Assembly has appropriated \$50 million for CWMTF for FY 2010-2011. Based on this appropriation, staff has developed and will present a proposed comprehensive budget which summarizes the cash balance, projected revenues, projected expenditures and proposed final administrative budget.

*See supplemental materials in the board packet for the overall program and administrative budgets labeled:*

*E-C-1: CWMTF 2010-2011 DRAFT Comprehensive Budget (Program and Administrative)*

*E-C-2: CWMTF Administrative Budget Summary*

*E-C-3: CWMTF Administrative Budget, Comparison of 2009-2010 Budget and 2010-2011 Proposed Final Budget*

**Staff recommendation:** Staff recommends that the board approve the proposed final administrative budget.

**12:50 pm E-D. Discussion**

**12:55 pm E-E. Adjourn**

**Chairman and Co-Chairs Meeting\***  
**2010 Allocation and Committee Funding**  
**(Trustee Baddour, Co-Chairs Brannon, Camp, Henderson, McGrady, Rascoe, and Wright)**  
**2728 Capital Blvd**  
**Room 1A224**  
**Raleigh, North Carolina 27604**  
**Sunday, August 15, 2010**

**AGENDA**

**Philip A. Baddour, Jr., Chairman, Presiding**

**1:00 pm F-A. Call to Order\* – Chair Baddour**

- 1) Welcome – Chair Baddour
- 2) Compliance with General Statute § 138A-15 – Chair Baddour
- 3) Revisions, additions & adoption of the agenda – Chair Baddour

**1:05 pm F-B. 2010 Allocation and Committee Funding\*- Chairman Baddour**  
Chairman Baddour will lead a discussion on committee allocation of funds available for 2010 projects.

**1:30 pm F-C. Adjourn**

**\* All Trustees are welcome to attend.**

**Acquisition Committee**  
**(Trustees McGrady & Wright, Co-Chairs; Beane, Hollan & Rash)**  
**2728 Capital Blvd**  
**Room 1A224**  
**Raleigh, North Carolina 27604**  
**Sunday, August 15, 2010**

**AGENDA**

**Chuck McGrady and Jerry Wright, Committee Co-Chairs, Presiding**

**1:40 pm H-A. Call to Order – Co-Chairs McGrady and Wright**

- 1) Welcome – Co-Chairs McGrady and Wright
- 2) Compliance with General Statute § 138A-15 – Co-Chairs McGrady and Wright
- 3) Revisions, additions & adoption of the agenda – Co-Chairs McGrady and Wright

**1:45 pm H-B. Request to Allocate Funds for Additional Donated Minigrants- Nancy Guthrie (Action Item)**

Staff will brief the committee on the status of donated minigrants and request that the committee consider continuing the funding of the donated minigrants program as a portion of the Acquisition Committee's allocation for the 2010 cycle.

**2:00 pm H-C. Review and Approval of 2010 Acquisition Projects– Tom Jones (Action Item)**

Staff will provide an overview and evaluation of each acquisition application for which a full scope was developed, and ask the committee to review this subset of applications and prepare a recommendation to the full board for final funding.

**5:10 pm H-D. Request to Transfer Grant Award and Modify Scope: 2008-012, Granville County, Fontaine Tract (2008-012) – Will Summer (Action Item)**

Granville County is requesting that the grant award for 2008-012 be transferred back to the City of Creedmoor. In addition, they are requesting a scope change for the following: 1) reduce the acquisition from 207 acres protected in fee, to 88 acres protected in fee and 52 acres protected under easement, and 2) reduce the request from \$2,081,000 to \$1,700,000. Two parcels originally included as match totaling 29 acres would remain protected as part of the revised scope and 65 upland acres would remain in fee ownership with the landowner for a proposed ~160 lot development. Despite the reduction in overall acreage, the protection of water quality buffers remains the same as in the original application.

*See supplemental materials in the board packet labeled H-D.*

**Staff recommendations:**

- 1) Approve the transfer of the grant back to the City of Creedmoor.
- 2) Approve the changes in scope and fund the project at a reduced amount up to \$1,189,000 based on the current SPO approved value and request confirmation of acceptance no later than September 17<sup>th</sup>. The SPO has issued an opinion on the value of the property, but the appraisal has been contested by the landowner. The SPO office feels that the data and methodology used in the contested appraisal is valid and consistent with their policies. A letter from the State Property Office in the packet explains that in more detail.

**5:20 pm H-E. Discussion**

**5:30 pm H-F. Adjourn**